

## Program Director, Samvid Ventures

New York, NY

### SAMVID VENTURES

Samvid Ventures is committed to improving lives and advancing society through innovation in entrepreneurship, education, and wellness. It has staff and board presence in Detroit, New York, and Miami, and a national footprint in its programming.

### SAMVID SCHOLARS: GRADUATE SCHOLARSHIP PROGRAM

Having explored the education space from different angles through its programming and grants for several years, in early 2021 Samvid Ventures launched Samvid Scholars to invest in the graduate education of future leaders who are committed to effecting positive change in society. Scholars receive up to \$50K for tuition and fees each year for two years of study in a graduate program. Scholars also receive two years of leadership development programming to support them to continue to fulfill their extraordinary potential. All Scholars will have access to robust ongoing programming and will be part of an alumni community of mentorship, collaboration, and lifelong relationships.

### PROGRAM DIRECTOR ROLE

The Program Director will work alongside the foundation's leadership to successfully build out and manage this ambitious new program. Responsibilities will include:

- **Strategic planning:** Plan effectively at both the big-picture strategic visioning level and granular implementation level. Consistently engage board, Samvid Ventures team, and external stakeholders in an appropriate and productive way
- **Leadership development program design:** Design world-class leadership development program, including the learning and experiential objectives for participants' leadership development, the programming elements and operating model (e.g., the roles and responsibilities of the foundation versus other delivery partners) that will support those objectives, and an assessment plan (process and metrics) that can help us to drive continuous improvement
- **End-to-end expertise integration:** Coordinate and partner with external experts and consultants to bring leadership development and adult learning expertise into program strategy and design and to drive effective implementation operationalizing these insights
- **Operations build-out and management:** Fully own all details of operations including refining the application process, marketing to high-potential universities and students, managing scholar selection, and onboarding scholars
- **Evaluation and learning:** Build and manage an evaluation and learning plan to measure effectiveness and impact across all efforts, and to ensure Samvid Ventures is consistently learning from its own work and from the scholars and communities it serves. Adapt programming over time, if necessary, to align with learnings
- **Relationship building:** Regularly engage with a range of stakeholders and partners, including current and prospective scholars, academic institutions, peer organizations, advisors and mentors, delivery partners and the foundation board to ensure needs are met and positive partnerships are maintained both internally and externally

### QUALIFICATIONS

- Minimum of 7-10 years of work experience
- Commitment to and experience in leadership development and/or graduate/adult education
- An active interest in building a thriving community of scholars
- Experience driving program design, including assessment
- Experience managing projects, including end-to-end execution responsibility
- Experience building, managing, and assessing external partnerships

- Solutions-oriented mindset; assumes full ownership and accountability around mandate set by the board
- Ability to balance bold ideas with a humble attitude; always seeking to learn more
- Outstanding listening skills, creativity, and entrepreneurial spirit
- Consistently resourceful and able to adapt quickly to changing priorities and environments
- High integrity; strong people instincts and ability to identify this quality in others
- Ability to work effectively with diverse concepts, individuals, and organizations; ability to engage a wide range of stakeholders and cultures
- Ability to work both independently and collaboratively; possess a strong team spirit while maintaining professional confidence to get things done on your own
- Strong oral and written communication skills; a persuasive and passionate communicator with excellent interpersonal and multidisciplinary project skills
- Bachelor's degree

Compensation: Competitive

**TO APPLY**

Please email your resume and share your salary requirement in your cover note to [recruiter@samvid.ventures](mailto:recruiter@samvid.ventures). If you have any questions prior to submitting your application, please feel free to be in touch.